

VOLUNTEER POSITION DESCRIPTION

POSITION: Green Kent Steward

REPORTS TO: Green Kent Staff

LOCATION: Typically ≤ 1-acre in a forested park or other natural area

PROGRAM DESCRIPTION: The Green Kent Partnership brings together people from all over the Kent

community to help restore and maintain our forested parks and natural areas.

POSITION DESCRIPTION: Green Kent Partnership Stewards are adults (over 18) who lead volunteer

restoration activities in a forested park, wetland or other natural area, helping to bring together volunteers, materials, technical knowledge, and other resources to make on-the-ground restoration a reality. Stewards may also work independently if they prefer. Ideally, we would hope for a two-year

service commitment.

SPECIFIC DUTIES: • Serve as key contact person for work parties at your designated site

• Coordinate volunteer restoration events and activities at your site

• Submit timely event and material requests, sign-in sheets, and work logs

• Coordinate with Green Kent staff to develop annual site restoration and

planting plans

Attend at least one annual training event

REQUIRED QUALIFICATIONS:

Passion for outdoor activities and the environment.

• Able to work under physically demanding conditions, including cold and wet

weather

• Willing to attend at least one training event per year

• Willing to coordinate and lead at least 4 volunteer events per year or log 20 hours working alone (events can range from 3 friends or family members getting together to larger work parties with many community volunteers)

• Able to organize and manage diverse activities and set priorities; flexible

under pressure

• Able to develop a positive working relationship with staff, volunteers and

community supporters

• Dependable, shows good judgment, models appropriate conduct

DESIRED

QUALIFICATIONS:

Desire to give back to your community

• Experience coordinating and leading volunteer events

• Some knowledge of invasive species removal and planting practices, or

desire to learn

Some knowledge of native plants helpful

• Experience working with or teaching youth, young adults and adult

volunteers in an environmental education setting

Good organizational and computer skills

SEND YOUR CONTACT INFORMATION TO:

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